



30 January 2025

Dear Parent/Carer

A Level Geography compulsory residential trip – Monday 13 – Thursday 16 October 2025
(Year 12 students who will be Year 13 at the time of the trip)

As part of the A Level Geography course, students are to complete four days of compulsory fieldwork in order to experience 'practical geography' and have hands on experience of collecting and processing data, in order to come to a substantiated conclusion to answer an enquiry question, and this residential trip will combine the remaining 3 days.

We have arranged for our A Level Geography students to visit Pembrokeshire for their combined field trip, as this provides an ideal location to study coastal processes as well as human impacts in the town. Students will be divided into groups to complete data collection at sites, with each group led by a Geography teacher.

We will travel to YHA Broadhaven in Pembrokeshire on the Monday morning by school minibus, returning late afternoon on the Thursday. Exact timings and content will be advised nearer the date of travel.

The cost of this trip is £260 per student and includes accommodation, all meals on site, travel costs and course content. Students will require additional funds for extras (such as en-route refreshments/incidentals/etc.).

To book your child's place, we require the following payments to be made via your child's sQuid account:

- £60 - deposit (non-refundable) by 12 February 2025
- £200 - balance by 30 April 2025

Please note that each payment can be made at any time, but must be paid by the date stated.

Further details on this compulsory trip will be available closer to the date of travel. However, if you have any questions or queries in the meantime, please do not hesitate to contact me.

Yours sincerely

Ms E Richardson
Subject Leader for Geography

Please note:

- *Places on all trips are subject to the school expectations for the Behaviour Policy being met. Any student who receives a suspension may have their place withdrawn from the trip and no refund will be made unless the place can be resold. In addition, if the school assesses that the attendance on a trip is a Health and Safety risk to the student or to others, a place will not be allocated to that student or a place will be withdrawn and there will be no refund made unless the place can be resold.*
- *Should your child be unable to attend a trip due to medical reasons, we will require a Medical Certificate to apply for an insurance claim.*
- *If the trip is cancelled due to uncontrollable circumstances i.e. weather, Foreign/Home Office guidance, the refunding of costs will be subject to insurance cover.*
- *If your child is, or has ever been, in receipt of free school meals, then you may be eligible for assistance with the cost of this trip: Years 7-11: Pupil Premium funding for trips is to be used for educational purposes only. Support for non-compulsory curriculum trips is limited to 25% of the total cost of the trip.*

Sixth Form: You may be eligible for assistance with the cost of this trip with a 16-19 Bursary.

All requests for assistance should be made to the Finance Office (finance@coxgreen.com) at least 5 school days before the trip opens on sQuad.

- *This trip is run via travel company: n/a*
To enable your child to attend the trip, we will be sharing your child's personal data with the travel company and any partners of the travel company that are required for the running of the contract (e.g. airlines, hotels, etc.).
- *Payments are to be made by the dates specified. Late or non-payment may result in your child's place being withdrawn from the trip. If you choose to withdraw your child for reasons not stated above, any costs attributed to date, must still be made.*
- *Should the school need to contact you in an emergency, we will use contact details supplied on your most recent OA4 Form (off-site activity form). If there are any changes to the details on this form, including any medical or dietary requirements, it is the parent/carer responsibility to inform the school.*
- *There will be no insurance cover due to disinclination to travel.*