



Friday 19th January 2024

Dear Parent/Carer

Re: Year 9 Options Process

In the spring term, as part of the Options Process, each student will select their Key Stage 4 subject choices. In order to help you plan ahead please find, detailed below, some key dates and information about the process.

Date	Event
10 th January 2024	Option Assembly – introduction to the options process to all Year 9 students. All Personal Development sessions will be focused on careers and options.
18 th January 2024	Options information Booklet made available through the school website.
1 st February 2024	Careers Fair – Students will be able to meet universities, colleges, apprenticeship training providers and employers.
9 th February 2024	Deadline for choices for Options Taster Day – students choose four subjects to attend on Taster Day (these are not their final option choices at this stage). It is an opportunity to experience subjects they are considering.
21 st Feb – 8 th March 2024	Year 9 Careers Interviews – every student will meet with Mrs Thompson to discuss their career aspirations.
22 nd February 2024	Year 9 Parents Evening – Opportunity to speak to all subject staff to discuss your son/daughter progress.
7 th March 2024	Options Taster Day – students receive information and guidance on career paths as well as attend lessons based on their choices during the Taster Day.
7 th March 2024	Options Evening – presentation in Theatre to all parent/carers and talks given by all option subjects explaining the GCSE/KS4 curriculum.
15 th March 2024	Year 9 Option Choices Deadline using Options online.
April 2024	Letters to parents confirming Option Choices.

You can access the full Options Booklet and further information on this link <https://cgss.co/optionsbooklet>. Please take the time to consider this with your child as we start the process.

I look forward to working with you throughout this process and in the meantime if you have any questions please do not hesitate to contact me via email at options@coxgreen.com.

Yours sincerely
Mr A Shields
Deputy Head teacher