



07 September 2022

Dear Parent/Carer,

Early closure on Thursday 15 September 2022

Delayed start on Friday 16 September 2022

On **Thursday 15 September 2022**, the school will be holding its annual **Open Evening** for parents of children hoping to join the school in September 2023. Parents, with their children, will be able to tour the school to view and take part in the demonstrations and displays in faculty areas from 5pm. Consequently, there will be changes to the school routine in preparing for the evening and tidying up the following day.

On **Thursday 15 September**, school will **finish at 12.30pm**. Students will finish Period 3 at 12.30pm and then attend registration with their Form Tutor. Both Platinum Coaches and Apple Coaches will collect at this time. All students, unless officially helping staff prepare for the evening, should have left the premises by 1.00pm. Please advise us in writing in advance if you are unable to make arrangements for your child, and if they need to remain at school and be supervised until 3pm.

Many students will be volunteering as School Ambassadors on the night; we are delighted that so many of our students always choose to do this. We ask that you ensure if your child is asked to return in the evening, that they are smartly dressed in school uniform. If your child is helping we will send details of this via Edulink shortly.

In order to prepare all the classrooms and spaces for lessons the next day, we will be starting school later in the morning on **Friday September 16th 2022**. Students should **arrive for registration at 9.40am**. Both Platinum Coaches and Apple Coaches will make a later run on the Friday morning, with pick up times advised by the drivers earlier in the week (published on the school's website).

The Open Evening is a very important date in the school's year and we look forward to seeing our Student Ambassadors and staff proudly present their school on this evening.

Yours sincerely,

Mr D Edwards
Headteacher